**优秀员工评选表**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | | 性别 |  | 出生年月 | |  | | 民族 |  |
| 政治  面貌 |  | | | 入职时间 |  | 文化  程度 | |  | | 现任  职务 |  |
| 所在  部门 |  | | | | | 职称 | |  | | | |
| 受过何种表彰奖励 | | |  | | | | | | | | |
| 主 要 事 迹 | | | | | | | | | | | |
| 部门  意见 | |  | | | | | 公司审批意见 | |  | | |

**优秀团队评选表**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 部门名称 | |  | | | | |
| 负责人 | |  | 部门人数 | |  | |
| 主 要 业 绩 | | | | | | |
| 部门  意见 |  | | | 公司  审批意见 | |  |

**优秀经理（主管）评选表**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | | 性别 |  | 出生年月日 | |  | | 民族 |  |
| 政治  面貌 |  | | | 入职  时间 |  | 文化  程度 | |  | | 现任  职务 |  |
| 所在  部门 |  | | | | | 职称 | |  | | | |
| 受过何种表彰奖励 | | |  | | | | | | | | |
| 主 要 事 迹 | | | | | | | | | | | |
| 部门  意见 | |  | | | | | 公司  审批意见 | |  | | |